

REQUEST FOR PROPOSAL 24-25-004

BEE COUNTY PEST CONTROL SERVICES

RESPONSES DUE: (Tuesday) February 04, 2025 @ 2:00 p.m.

SEALED, QUALIFIED PROPOSALS SHALL BE DIRECTED TO:

**APRIL A. CANTU
BEE COUNTY AUDITOR
111 S. ST. MARY'S ST., SUITE 101
BEEVILLE, TX 78102**

AND CLEARLY MARKED:

**REQUEST FOR PROPOSAL 24-25-004
BEE COUNTY PEST CONTROL SERVICES
DO NOT OPEN UNTIL: February 04, 2025, AT 2:15PM**

RFP PACKAGES WILL INCLUDE: 1 ORIGINAL AND 5 COPIES



BID RESPONSES RECEIVED AFTER THE CLOSING TIME AND DATE WILL BE RETURNED TO THE SENDER, UNOPENED. FACSIMILE (FAX) AND ELECTRONIC (EMAIL) BIDS ARE NOT ACCEPTED BY BEE COUNTY.

REQUEST FOR PROPOSALS FOR BEE COUNTY PEST CONTROL SERVICES

1. The County of Bee reserves the right to reject any and all proposals, which in its judgment is in the best interest of the county and its employees.
2. Proposals shall conform to the attached specifications exactly. Any deviation **will** be grounds for rejection of the proposal.
3. Bee County is exempt from Federal and State sales tax; therefore, tax must be included in the quote price.
4. All prices quoted by the bidder will remain for a minimum of 90 days from the date of unless otherwise specified by the County or the bidder.
5. Guarantees and warranties should be attached as a part of the quotes as they may be considered in awarding the contract.
6. The Quote shall be based on, but not limited to:
 - Unit Price
 - Total Price
 - Delivery Price
 - Quality and length of warranty
 - Special needs and requirements of Bee County
 - Bee County experience with services quote
 - Vendor's past performance record with Bee County
7. The County reserves the right to hold quotes for thirty days before final decision.
8. The County reserves the right to terminate the contract upon ten days written notice if the vendor fails to perform in a manner deemed acceptable to the County or the vendor cannot supply the product, the second lowest bidder may be given an opportunity to complete the contract.
9. All Change orders to the contract must be in writing and shall not be effective unless signed by an authorized representative of the County.
10. All insurance requirements, including Workmen's Compensation, as outlined in the Texas State Statutes, shall be met and proof of same provided to the Bee County's Auditor's office before commencing services. Bee County shall be listed as an additional insured throughout the duration of the contract. Payments shall not become due and payable until such certificates have been filed.
11. Invoices shall be sent directly to the: April A. Cantu, Bee County Auditor, 111 S. St. Mary's suite 101, Beeville, TX 78102
12. Proposals must be sealed, and clearly marked "Pest Control Services 24/25-004"
13. This contract will be in effect for a period of one (1) year beginning the date approved by the Commissioners' Court of Bee County, Texas. With an option to renew for three (3) additional one year periods.

SECTION II: SPECIFICATIONS

1. Spraying shall be done in a manner so as to not be harmful to people or furnishings.
2. The bidder shall be licensed by the Structural Pest Control Board of Texas, and have all other licenses and permits required by the state of Texas. Proof of licensing shall be included in the proposal. The bidder shall have their own insurance and arrange to have Bee County listed as an additional insurer and as a party to be noticed in the event of cancellation. An insurance certificate shall be submitted with the proposal.
3. Since Bee County has consistently maintained pest control services, no initial treatment will be solicited.
4. Individual work orders must be signed by a department head or office personnel when any additional services, beyond the scope of agreement, are provided.
5. Vendor shall provide a Maintenance Agreement Contract with their proposal.

PEST CONTROL SERVICES

VENDOR: _____

ANNUAL COST \$ _____

RATS, ROACHES, SPIDERS, FLEAS, ANT CONTROL MONTHLY SPRAYING

BEE COUNTY JAIL OFFICES \$ _____

BEE COUNTY JAIL KITCHEN \$ _____

SHERIFF MAINT. SHOP \$ _____

SUBTOTAL MONTHLY COST \$ _____ x12 MONTHS= \$ _____

ROACHES/SPIDERS (RATS/MICE/ROADENTS/FLEAS AS NEEDED) QUARTERLY SPRAYING

BEE COUNTY COURTHOUSE \$ _____

DOUGHERTY BUILDING \$ _____

ELECTIONS BUILDING \$ _____

ROAD AND BRIDGE \$ _____

PROBATION ADULT/JUVENILE \$ _____

JUSTICE OF THE PEACE #2 \$ _____

SKIDMORE WEIGHT STATION \$ _____

JUSTICE OF THE PEACE #4 \$ _____

TAX OFFICE \$ _____

JUSTICE BUILDING \$ _____

OLD JAIL (CORPUS CHRISTI ST) \$ _____

HWY 59 WEIGHT STATION \$ _____

LANGLEY BLDG \$ _____

BEE COUNTY EXPO \$ _____

(INCLUDING GROUNDS)

*ARENA BATHROOMS/SNACK BAR

*PAVILLION BATHROOMS

*EXPO CENTER OFFICE

*EOC BLDG

SUBTOTAL QUARTERLY COST \$ _____ X4 QRTS= \$ _____

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity.
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) The local governmental entity is considering entering into a contract with the vendor.

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) The local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.